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DDA 85-0060/52
3 January 1986

MEMORANDUM FOR: Director of Central Intelligence

FROM: Richard J. Kerr
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 3 January 1986

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FILED 100-15

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

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[Empty box for items/events of interest]

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[Empty box]

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[Empty box]

c. Effective 6 January 1986, the OF Monetary Division will begin paying vendors' bills routinely by electronic funds transfers in lieu of hard copy checks. This will apply only to those vendors who have established bank accounts that will accept such transfers.

d. The next running of the Agency Orientation and Office Procedures Course will take place on 13 - 17 January 1986. A new segment, "Counterintelligence: Individual Vulnerability," will be presented by the Washington Operations Training Division. The addition of this segment is in response to the need for increased awareness of the individual employee's vulnerability.

e. On 31 December, 18 Office of Security (OS) Protective Officers (SPOs) departed for Glynco, Georgia, to begin an eight-week training class at the Federal Law Enforcement Training Center.

f. At the close of 1985, the backlog of initial Freedom of Information Act and Privacy Act requests stood at 1642. This represents a reduction of 1313 in the initial request backlog during calendar year 1985. Moreover, the Office of Information Services (OIS) closed a total of 101 appeals.

25X1 g. Erratic commercial power and emergency generator problems at the Agency's Communications relay station [] resulted in a complete failure of the transmitter site on 24 December for just over an hour. Contingency measures included implementation of alternate routing plans
25X1 [] and the emergency shipment of a replacement alternator and transformer by commercial air charter.

25X1 h. A Memorandum of Agreement (MOA) concerning the Defense Intelligence Agency (DIA) SAFE system support and transition responsibilities has been finalized and signed by the Deputy Director for Administration, CIA, and [] Deputy Director for Resources and Systems, DIA.
25X1 This MOA defines CIA and DIA organizational responsibilities required for the transition of the DIA SAFE system development and maintenance activities to DIA. In finalizing this agreement, [] stated, "DIA is highly appreciative of the support provided by CIA on SAFE. SAFE is the single most important systems development effort in DIA's history. Because of our relationships with and responsibilities to the rest of the Defense Intelligence Community, SAFE will also vastly improve DoD's ability to produce vital military intelligence. What has been accomplished on SAFE to date and what is yet to be implemented could only be achieved through the excellent support of CIA."

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25X1 j. One module of the Emerson uninterrupted power system (UPS) which serves the [redacted] in Room GC03, Headquarters, failed over the weekend of 28 December. With one module out, the system is still doing its job; however, there is no redundancy. OL has scheduled repair for 3 January.

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Richard J. Kerr

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